



# James C. Robison

Business Manager

Forward Support Incorporated

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(503) 285-4805

## Formal Education:

### **Masters in Public Policy - John F. Kennedy School of Government, Harvard University**

Concentration in Energy and Environmental Policy (Natural Resource Economics).

Studied health, welfare, and industrial policies. Studied Regional Economic Development at the Massachusetts Institute of Technology while attending Harvard University.

### **Bachelor of Science degree in Economics and Political Science - Willamette University**

Notable course work in physics and computer science.

Recipient of the Mary L. Collins Scholarship.

## Experience:

### **Political Business Manager**

Forward Support, Inc., Portland, OR - (9/2008 - Present)

- Campaign and business planning
- Candidate development and campaign management
- Internet presence and database design
- Business development and office manager

### **Executive Director**

People for Parks, Gresham, OR - (7/2008 - 8/2008)

- Assisted the organization Board Chair in managing the organization and building support for upcoming events and activities
- Responsibilities included reviewing financial practices, employee benefits and developing outside support for activities

### **District Administrator**

West Multnomah Soil & Water Conservation District, Portland, OR - (1/2001 - 7/2008)

- Financial management and program developer for the district
- Supervised staff and provided support to board
- Authored reports and grant applications

## **President**

### **Robison Data Systems, Portland, OR - (1/1990 - 6/2002)**

- Developed custom software applications
- Provided training and support for clients in the use of their information systems
- Computer, database, web design and list processing consulting

## **Economic Analyst**

### **1000 Friends of Oregon, Portland, OR - (6/1988 - 1/1990)**

- Provided economic & policy analysis for land use rulings and proposals
- Conducted an economic analysis of timber tax policies and proposals which included reviewing the available literature, researching forestry statistics and taxes, and comparing tax policies in various states

## **Professional Skills:**

### **Political & Social Action**

- Actively participated in numerous local and state wide political campaigns
- Served as Chair of the Multnomah County Democratic Party
- Served as Chair of the 3<sup>rd</sup> Congressional District Democratic Committee
- Served as Chair of the North Portland Odor Abatement Committee (NPOAC)
- Served as Chair of the University Park Neighborhood Association (UPNA)
- Served as Member of the Metro Committee For Citizen Involvement (MCCI) Steering Committee, and as Chair of Advisory Committees Subcommittee
- Served as Chair of the Multnomah County Support Services Citizens Budget Advisory Committee (CBAC)
- Serve as Chair of the Portland Harbor Community Advisory Group (PHCAG)
- Served as member of the Oregon DEQ Green Permits Advisory Committee
- Serve as member of City of Portland Columbia Blvd Waste Water Treatment Plant Citizen Advisory Committee
- Serve as Vice-Chair of newly formed St. Johns Lions Club
- Served as the President for Portland Toastmasters and Portland Progressives Toastmasters
- Served as President of the Eastside Democratic Club
- Served on the Planning Commission for the City of Aumsville, Oregon
- Organized the Young Democrat's of Oregon and served as State Chairperson, Treasurer, and Executive Director
- Served on the local board for the Willamette University chapter of the Oregon Student Public Interest Research Group (OSPIRG)

### **Staff Leadership**

- Managed and supervised staff while running a computer consulting & software development business

- Managed technical staff, AmeriCorps members, volunteers and students as District Administrator for West Multnomah Soil & Water Conservation District
- Managing various non-profit organizations as Chairman, President or Executive Director
- Supervising paid staff as well as numerous volunteers for political campaigns and non-profits

### **Computer Systems**

- Operated a computer consulting business
- Provided database and information systems management to small businesses and non-profits
- Have written applications in BASIC (various versions), FORTRAN, Pascal, C, C++, JavaScript, Microsoft Access, FoxPro, etc
- Experienced with internet applications and authoring in HTML web pages

### **Teaching**

- Provided computer training to clients
- Teaching assistant for the Management Information Systems courses at the Kennedy School, including development and teaching of specialized computer training sessions for graduate students
- Volunteered in community by teaching computer class for the Urban League of Portland and tutored students at the Albina Youth Opportunity School
- Conducted Toastmasters International Youth Leadership and Speechcraft Programs

### **Small Business & Non-Profit Management**

- Started and operated four successful small businesses, and one state wide non-profit organization. Served as Treasurer for several organizations
- Served as the District Administrator for a state designated special district

### **Personal Philosophy**

My strongest asset is my ability to assess a situation and to pick the right people for the right tasks. I am an entrepreneur and problem solver. I work very well with others in helping them through difficult projects and in developing new ideas.

### **Hobbies**

Enjoys hiking and exploring in the mountains and forests of the Northwest, and while in High School hiked the Pacific Crest Trail from the Columbia River to British Columbia. Extensively researched family genealogy, including the discovery that William Shakespeare is his first cousin 13 times removed.